



## SIERRA CEDARS COMMUNITY SERVICES DISTRICT

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Unadopted Minutes

Regular Board Meeting

December 3, 2018

Pete Conrad's residence, Shaver Lake, CA 93664

### REGULAR BOARD MEETING

**Item #1** President Pete Conrad called the meeting to order at 6:08 p.m.

**Directors Present:** Vicki Collier-McDonald, Pete Conrad, Phil Erdman, Dan Mockbee, Bill Paloutzian

**Directors Absent:** none

**Others Present:** Todd Bristol, Andy McMillan, Laura McMillan

**Item #2 ADOPT AGENDA**

**M/S/C Phil E./Bill P.** to adopt the agenda as presented (5/0).

**Item #3 APPROVAL OF MINUTES**

**M/S/C Vicki C./Phil E.** to approve the minutes of the Regular Board Meeting of November 5, 2018 as presented (5/0).

**Item #4 WATERMASTER'S REPORT** - Andy and Laura McMillan

In November, 358,805 gallons of water were produced. No abusive water users were reported. No leaks reported.

Andy reported that he talked with the state regarding our slightly elevated levels of iron and manganese and they are on board with the idea of not treating these. The remedy for now is to blend the water from all the wells to keep the total concentration level down.

Andy and Laura are working with the state to lower the number of bacteriological samples taken per month. They are not sure why we have been taking so many in the past.

Andy has asked Doug Koerper Construction for a proposal (bid) for installing the water sampling stations.

Andy reminded the board that well number 5 needs the pump pulled as it is not producing consistently. He feels this should be done as soon as possible and asked the board to see if they can get the contractor on site.

**M/S/C Bill P./Dan M.** to approve the Watermaster's report as presented (5/0).

**Item #5 WATER LINE MAINTENANCE PROJECT** - A bill for approximately \$33,000 was received from the contractor for work done so far. Pete reviewed it with the board. The major portion of this bill was for the replacement of the water line through the meadow area. The three main valves in the street have not yet been replaced.

**Item #6 PUBLIC PARTICIPATION** - none

**Item #7 FINANCIAL REPORT - Todd Bristol**

**Account Balances as of November 30, 2018**

CD-5	\$69,330.44
CD-6	220,710.37
CD-7	178,853.24
Money Market	203,872.01
Checking Account	11,868.48
Total Savings & Checking	\$684,634.54
Accounts Receivable	0.00
Total Current Assets	\$684,634.54

Fixed Assets \$811,682.00

**Total Assets \$1,496,316.54**

Accounts Payable 0.00

**Total Liability 0.00**

Todd B. reviewed the November financial statement with the board.

**M/S/C Phil E./Bill P.** to accept the November 2018 financial report as presented (5/0).

**Item #8 GENERAL MANAGER'S REPORT - Todd Bristol**

a. Ownership Transfers:

42066 Saddleback Rd.: New Owner - Jon and Michelle Yost, Previous Owner - Salisbury

b. Todd proposed making electronic copies of all the district's resolutions, ordinances, minutes, and other important papers the district has stored in the shed. The district has no back-up copies of these important papers, except in recent years. If these papers were destroyed the district would suffer a significant loss.

**M/S/C Phil E./Bill P.** to authorize Todd Bristol to scan all the district's resolutions, ordinances, minutes, and other important papers in pdf format and store these electronic copies in various locations.

**Item #9 OLD BUSINESS**

a. Tree Removal - Some more trees have been removed by SCE. They have many more to go.

b. Road Repair Update - The subcontractors LTEC have been trying to get the road patched up as winter is here. Things are looking better, but the roads are not back to normal.

c. Fiber Optic Installation - Ponderosa Telephone has been working with LTEC to get the big junction boxes installed. They are trying to finish up what they started before winter sets in. (Project will be finished by next summer hopefully.)

d. California Special District Association (CSDA) Membership - Pete has had favorable contacts with this organization. They have been very proactive and are working to address our needs regarding getting more individuals eligible to be Sierra Cedars board members and they are addressing our district's need for financial investment options. Stephen Nacimiento is the contact person.

e. Financial Investments - Pete has asked Todd to be the contact person with CSDA regarding financial investments they offer. He will continue to be in contact with Kyle Tanaka.

**Item #10 NEW BUSINESS** - none

**Item #11 BOARD MEMBER REPORTS**

Pete Conrad reported that conversations have taken place between our attorney Meggin Boranian, our former attorney Gary Bell, and attorney (and SCCSD homeowner) John Sachs. The subject of conversation is how to become a Landowner-Voter District which would allow for all Sierra Cedars homeowners to be eligible to become members of the board. Currently, the district has a difficult time getting board members as not a lot of individuals live in Sierra Cedars fulltime.

Another process to get more potential board members is also being looked at. Pete C. gave each board member a handout to read.

Both processes are complicated and time consuming, but several other districts have successfully moved to a landowner voter district. Details have not been worked out how to proceed. More information will be coming in months to come.

Pete C. also reported he was contacted by Leisure Lane homeowner Jeff Roberts who owns property next to hip camp. Mr. Roberts shared his concerns about this camp and it is his understanding that the road back there is for residential use only. He is against the camp. He contacted Jeanene at the county and she told him the camp is under a cease and desist order. He told her that they are still developing sites at the camp and have several storage units on site. The county was not aware of this and will investigate.

**Item #12 NEXT AGENDA REQUEST** - none

**Closed Session** - The board did not go into closed session.

**Item #13** Discuss Personnel Matters

**Resume Public Meeting**

**Item #14 Public Report on action(s) and vote(s) taken in Closed Session**

**Item #15 ADJOURNMENT**

**M/S/C Bill P./Dan M.** to adjourn the meeting at 7:00 p.m. (5/0).

Next Meeting: Monday, January 7 at 6:00 p.m. at Pete Conrad's residence. Address is 42315 Blue Meadow Lane, Shaver Lake, CA

Minutes submitted by Todd Bristol, Record Keeper