



## SIERRA CEDARS COMMUNITY SERVICES DISTRICT

P.O. Box 494, Shaver Lake, CA 93664

(559) 348-8297

Email: [SierraCedarsCSD@gmail.com](mailto:SierraCedarsCSD@gmail.com)

Website: [www.SierraCedars.com](http://www.SierraCedars.com)

Unadopted Minutes

Regular Board Meeting

August 3, 2020

Vicki Collier McDonald's residence, Shaver Lake, CA

### REGULAR BOARD MEETING

**Item #1** President Dan Mockbee called the meeting to order at 2:05 p.m.

**Directors Present:** Phil Erdman, Dave Finley, Mike LaRue, Vicki Collier McDonald, Dan Mockbee

**Directors Absent:** none

**Others Present:** Todd Bristol, Laura McMillan

**Item #2** **ADOPT AGENDA**

**M/S/C Phil E/Dave F.** to adopt the agenda as presented (5/0).

**Item #3** **APPROVAL OF MINUTES**

**M/S/C Vicki C./Dave F.** to approve the minutes of the Regular Board Meeting of June 1, 2020 as presented (5/0). (No meeting was held in July.)

**Item #4** **PUBLIC PARTICIPATION**

Todd presented concerns that several homeowners had concerning Renters and Rentals, RV's and Trailers, and Excessive Speed in Sierra Cedars. Discussion took place.

**Rentals:** Renters are creating too many disturbances within the district. The lack of places to camp and vacation due to the restriction caused by COVID-19 is adding to the problem. The board suggest three things that you can do to help the situation.

1. Talk with the renters to see if they will cease their obnoxious activity (loud music, noise, whatever). If this does not help, call the sheriff. Phone number to the Fresno County Sheriff at 559-600-3111.
2. Call the rental company and report the problem. Unfortunately, it appears we soon will have only one rental company in Shaver Lake that claims to be "local" which is VACASA. It has been reported by many that VACASA is very hard to contact when renter problems arise and they have not had favorable results.
3. Call the owner of the property and report the problem. Suggest to them to post a sign(s) in their rental that outlines appropriate behavior while in Sierra Cedars and the rules they have established for their rental. See the following example below...

#### **Notice to Renters**

**Please be quiet by 10:00 pm each night.**

**No ATV's on roads in Sierra Cedars.**

**Please respect your neighbors and Sierra Cedars. This is a quiet mountain community.**

RV's and Trailers: Lately, many trailers and RV's have been seen parked on the county roads, with some being lived in. Please, NO CAMPING in Sierra Cedars. If you observe a RV or trailer being parked on the county road for 72 hours or more, call the highway patrol and/or sheriff and talk with them.

Excessive Speed: The maximum speed limit is 25 mph in Sierra Cedars. Please slow down and tell your renters, tree people, and construction crews to slow down. Hopefully, some of the excessive traffic will let up soon as the construction crews leave.

**Item #5 GENERAL MANAGER'S REPORT - Todd Bristol**

- a. Ownership Transfers - none
- b. On Rd. 13 down by the pond, Sierra Cedars has a storm drainpipe that was clogged by a homeowner when fill dirt was added to marshy area on his property. The homeowner has promised to clear the drain, however, he now needs permission from the Department of Fish and Game to do any more dirt work on his property.
- c. Due to COVID-19 and the restrictions in place in Fresno County, the board has decided to cancel the Annual Meeting that is usually held on Labor Day (September). The plan is to email to homeowners some sort of Annual Report in September.

**M/S/C Phil E./Vicki C.** to approve the General Manager's report as presented (5/0).

**Item #6 FINANCIAL REPORT - Todd Bristol**

**Account Balances as of July 31, 2020**

5 Star Bank Money Market	134,068.99
Insured Cash Sweep	300,470.84
CVCB Money Market	63,477.26
CVCB Checking Account	39,370.83
Total Savings & Checking	\$537,387.92

Accounts Receivable	0.00
Total Current Assets	\$537,387.92
Fixed Assets	\$756,707.00

**Total Assets** **\$1,294,094.92**

Accounts Payable	877.33
<b>Total Liability</b>	<b>\$877.33</b>

Todd B. reviewed the June and July financial statements with the board.

**M/S/C Vicki C./Phil E.** to accept the June 2020 financial statement as presented (5/0).

**M/S/C Mike L./Vicki C.** to accept the July 2020 financial statement as presented (5/0).

**Item #7 OLD BUSINESS**

- a. District Road Repair - Repairs continue as scheduled. Please refer to the emails sent out to all the homeowners. Slurry sealing the district side roads is scheduled to start on August 24 and should continue for around 10 days. *If individual homeowners want to get their driveways sealed, they can contact Nick, at Sierra Seal Coating 559-298-4437.*
- b. Community Leach Field (CLF) - According to watermaster Laura, a proposal for inspection of the CLF is being created for approval by the homeowners of the field. Todd continues to provide assistance to Art Terrell to resurrect the CLF committee, which has the power to maintain the field. The leach field is not a part of Sierra Cedars, but since it could affect the district's water supply in a negative way, they are most concerned it is properly maintained.

**Item #8 NEW BUSINESS – none**

**Item #9 BOARD MEMBER REPORTS**

Dan M. - Dan mentioned that Todd received an email from the pond owner stating that he is wanting to sell it and wanting to know if the district was interested. The board is not interested in purchasing it due to liability issues that they would realize. (Also, the price was not in the range of what the district would consider; well over \$300,000.)

**Item #10 NEXT AGENDA REQUEST - none**

**Item #11 WATERMASTER'S REPORT - Laura McMillan**

Laura reported that since the second COVID-19 lockdown water usage is much higher in Sierra Cedars. Over 825,000 gallons of water were pumped in June and 839,000 in July.

Laura explained to the board how the water monitoring system works. She showed the present handheld meter reader and laptop, and a sending unit used in each water box to monitor the usage at each home. To monitor the total water system usage, she showed the board the graphs produced by the water level monitors on top of the two water tanks. The graphs show that the wells were working hard to try to maintain water level in the tanks during recent periods of heavy usage.

The plan is to upgrade the current water meter reader, laptop, and software when software and hardware issues are worked out with the company. No idea when this will happen.

Scheduled flushing of the water hydrants took place. No problems were noted with the hydrants.

Laura filed the annual Consumer Confidence Report with the state and the Emergency Water Notification Plan was updated.

**M/S/C Phil E./Mike L.** to approve the Watermaster's report as presented (5/0).

Before Laura took the board on a tour of the water system in Sierra Cedars, the board decided to formally adjourn the meeting. (The board found the tour to be very informative and wishes to thank Laura.)

**Item #12 ADJOURNMENT**

**M/S/C Phil E./Dave F.** to adjourn the meeting at 3:14 p.m. (5/0).

**The Annual Meeting scheduled for Labor Day, September 7,  
is cancelled due to COVID-19 restrictions.**

Next Meeting: Monday, October 12, 2020 at Vicki Collier-McDonald's residence, 42568 Rock Ledge Rd. (Rd. 10), Shaver Lake, CA. Time: 2:00 p.m. Note: This meeting is going to be held on the 2<sup>nd</sup> Monday of October due to schedule conflicts.

Minutes submitted by Todd Bristol, General Manager