



SIERRA CEDARS COMMUNITY SERVICES DISTRICT

P.O. Box 494, Shaver Lake, CA 93664
(559) 348-8297

Email: SierraCedarsCSD@gmail.com

Website: www.SierraCedars.com

Unadopted Minutes

March 4, 2024

Mike LaRue's residence, Shaver Lake, CA

REGULAR BOARD MEETING

Item #1 President Mike LaRue called the meeting to order at 9:11 a.m.

Directors Present: Vicki Collier-McDonald, Phil Erdman, Joel Ferdinandsen (via telephone), Mike LaRue, Scott Moore

Directors Absent: none

Others Present: Todd Bristol, Central Cal Waterworks - James Derby

Item #2 **ADOPT AGENDA**

M/S/C **Scott M./Phil E.** to adopt the agenda as presented (5/0).

Item #3 **APPROVAL OF MINUTES**

M/S/C **Phil E./Vicki C.** to approve the minutes of the Regular Board Meeting of December 4, 2023 as presented (5/0).

Item #4 **WATER SYSTEM REPORT - Central Cal Waterworks: James Derby**

James went over the water graphs that were sent to the board members a few days before the meeting. The board was pleased to see these graphs and requested a few modifications.

Water sampling for the month went ok. No problems reported.

James reported that the main gate valve on the west tank has a small leak. This has been known for some time and will need to be fixed when the water tank is repaired or replaced in the future.

James was asked to further investigate why one of pressure pumps in the shed runs continuously and the other one doesn't. Can we get the two pumps to cycle on and off and still maintain the pressure needed?

M/S/C **Phil E./Vicki C.** to approve the Water Systems report as presented (5/0).

Item #5 **PUBLIC PARTICIPATION** - none

Item #6 **GENERAL MANAGER'S REPORT - Todd Bristol**

Items reported as shown below:

a. Ownership Transfers:

42292 Rock Ledge: New Owner - Harpreet & Jaspreet Gill, Previous - Renelle

42188 Smoke Tree Lane: New Owner - Donner, Justin & Leah, Previous - Edwards

41934 Saddleback: New Owner - Amir Fathi & Shabnam Pooya, Previous - Halsey

b. A homeowner on Rd 8 reported a small water leak at his service box. It appears that the snowplow ran over it. Repair was made the next day.

c. Todd reported to the board about holding zoom board meetings. Since COVID restrictions have been lifted, the regulations for public zoom meetings have been modified. He referred to the article in the California Special District Magazine (Jan-Feb 2024 edition) regarding the requirements of

AB2449. In summary, the considerations necessary for SCCSD to hold public zoom meetings do not favor the district moving in this direction.

d. In late December, SCE approved our claim of \$2,529.68 for damages to our water system due to their installation of a new power pole.

M/S/C Vicki C./Scott M. to approve the General Manager's report as presented (5/0).

Item #7 FINANCIAL REPORT - Todd Bristol

Account Balances as of February 29, 2024

CVCB Checking Account	\$308,210.55
CVCB Money Market	\$10,004.90
Five Star Bank Checking	\$54,929.38
Five Star Bank Money Mkt	\$140,183.51
IntraFi Network Deposit	\$108,460.44

Total Savings & Checking \$621,788.78

Accounts Receivable	0.00
Total Current Assets	\$406,694.10
Fixed Assets	\$1,036,945.00
Total Assets	\$1,443,639.10

Accounts Payable	\$1,659.43
SCDRP Grant	-\$778.46
Total Liability	\$880.97

Todd B. presented the December 2023, January 2024, and February 2024 financial reports to the board.

M/S/C Phil E./Vicki C. to approve the December 2023 financial report as presented (5/0).

M/S/C Scott M./Joel F. to approve the January 2024 financial report as presented (5/0).

M/S/C Phil E./Vicki C. to approve the February 2024 financial report as presented (5/0).

Todd also reported that district received from the county the first of the two yearly checks for assessments collected for SCCSD. The district was able to start the process of replenishing the reserve funds that were spent last fiscal year.

Item #8 OLD BUSINESS

A. Sierra Cedars Well and Infrastructure Drought Relief Project - This is a multi-year project with a completion date dependent upon when the funds become available. The project has four main parts: Well Drilling, Water Tank Replacement/Refurbishment, Water Main Pipes and Valve Replacement, and a SCADA System that will remotely monitor and control production and distribution of water.

1. Small Community Drought Relief Program Progress Report - Mike LaRue reported that RFP's (Request for Proposals) have been sent out for the drilling of new water wells. One bid has been received and good feedback from others. Hopefully, come spring the district will have a driller ready to go. Mike has been in communication with the owners of properties where the wells might be drilled. Potential drill sites include the area near the district bulletin board, dirt road to meadow, and end of Roads 13 and 16. The district also plans to deepen the dry wells drilled last summer.

B. FEMA Public Assistance Funds - Todd reported that favorable circumstances have allowed the district to continue to approach FEMA regarding the district's claim for emergency snow removal funds. However, the chance of success is still rather slim.

Item #9 NEW BUSINESS

- A. SCCSD Workplace Violence Protection Plan - The Violence Protection Plan is a brainchild of the state legislature and is required by all special districts starting this year. Todd B. put together a plan based on a plan that was shared on the CSDA's (California Special District Association's) forum. Discussion took place and the board will make a decision on the plan at their next meeting.

Item #10 BOARD MEMBER REPORTS

Phil E. reported on the water mapping project he is leading. Marking the valves in the street will continue as soon as the weather permits. Water valve map will also be finalized. Also, starting this year and continuing on a regular basis, the valves enclosures will be cleaned out and the valves exercised. Bids will soon need to go out for this work.

Item #11 NEXT AGENDA REQUEST – no new requests

Item #12 ADJOURNMENT

M/S/C **Phil E./Scott M.** to adjourn the meeting at 11:24 p.m. (5/0).

Next Meeting: Monday, May 6, Mike LaRue's residence, 42325 Blue Meadow Lane, Shaver Lake, CA. at 9:00 am. No April meeting is scheduled. June meeting is scheduled for Monday, June 3.

Minutes submitted by Todd Bristol, General Manager