



## SIERRA CEDARS COMMUNITY SERVICES DISTRICT

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Unadopted Minutes

June 3, 2024

Mike LaRue's residence, Shaver Lake, CA

### REGULAR BOARD MEETING

**Item #1** President Mike LaRue called the meeting to order at 9:03 a.m.

**Directors Present:** Phil Erdman, Joel Ferdinandsen, Mike LaRue, Scott Moore

**Directors Absent:** Vicki Collier-McDonald

**Others Present:** Todd Bristol

**Item #2 ADOPT AGENDA**

**M/S/C Scott M./Joel F.** to adopt the agenda as presented (4/0).

**Item #3 APPROVAL OF MINUTES**

**M/S/C Scott M./Phil E.** to approve the minutes of the Regular Board Meeting of May 6, 2024 with the correction in Item #6 motion to read "General Manager's Report" instead of "Water Systems Report" (4/0).

**Item #4 WATER SYSTEM REPORT – Mitchell Wright via phone**

Mitch reported the following amount of water was pumped for each well as follows: Lateral: 187,831 gallons, Meadow: 16,941 gallons, Well #5: 31,328 gallons. Everything looks good.

He also reported that the pressure booster pumps for the homes at the top of the hill were out of adjustment. They have now been corrected. Pressure for these homes should now be at around 30 psi which is around the maximum rating of the pumps. Pump #1 is the lead pump and pump #2 is the backup. The pumps do not run continuously; only when needed.

The state is requiring a Lead Service Line Inventory for all water systems. Mitch is working on this.

Mitch then answered a few questions of a more technical nature regarding well outputs and regulation of such. The lateral well production seems to have decreased over the years but according to Mitch this is probably normal as there is less water now available since the well was drilled in the early 70's.

**M/S/C Joel F./Scott M.** to approve the Water Systems report as presented (4/0).

**Item #5 PUBLIC PARTICIPATION - none**

**Item #6 GENERAL MANAGER'S REPORT - Todd Bristol**

Items reported as shown below:

a. Ownership Transfers:

41964 Black Oak: New Owner - Brian Thurman Trust, Previous Stark

b. Board Member Phil Erdman and Todd Bristol had a meeting with Erasmo Viveros, Public Affairs Field Coordinator for the California Special Districts Association (CSDA). Mr. Viveros requested the meeting to get to know our district and to share information with us. We appreciate the

opportunity to talk with him and further our understanding of how the CSDA works for special district. Sierra Cedars Community Services District is a member of the CSDA.

c. Long term plans: Board Member Joel F. will continue to search for a person (company) who can evaluate our present water distribution system and perhaps redesign.

(Note: Long-term, the district needs to address the issues of replacing the main distribution pipeline, a new SCADA system that includes each homeowner being able to monitor their water usage on their smart phone, and replacement/refurbishment of the water tanks. The board is inclined to address the pipeline replacement first as the integrity of the pipes is diminishing. This would be a multi-year project. A new SCADA system upgrade and water tanks issues will be addressed as the funds become available unless emergency issues override the timeline. )

**M/S/C Phil E./Scott M.** to approve the General Manager's Report as presented (4/0).

**Item #7 FINANCIAL REPORT - Todd Bristol**

**Account Balances as of May 31, 2024**

CVCB Checking Account	\$27,594.85
CVCB Money Market	\$70,006.06
Five Star Bank Checking	\$54,929.38
Five Star Bank Money Mkt	\$151,038.92
IntraFi Network Deposit	\$301,913.33

Total Savings & Checking	\$605,482.54
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Accounts Receivable	0.00
Total Current Assets	\$605,482.54
Fixed Assets	\$1,036,945.00
<b>Total Assets</b>	<b>\$1,642,427.54</b>

Accounts Payable	\$1,462.75
SCDRP Grant	-\$778.46
<b>Total Liability</b>	<b>\$684.29</b>

Todd B. presented the May 2024 financial reports to the board.

**M/S/C Phil E./Joel E.** to approve the May 2024 financial report as presented (4/0).

**2024 - 2025 Budget** - The board reviewed the budget. The good news is that there is **NO INCREASE** in the homeowners assessment. The funds that replenished our reserves last fiscal year will now go toward the district's long term projects of pipeline replacement, SCADA, and water tank refurbishment/replacement.

**M/S/C Phil E./Joel F.** to approve the 2024 - 2025 Budget as presented (4/0).

**Item #8 OLD BUSINESS**

A. Sierra Cedars Well and Infrastructure Drought Relief Project - This is a multi-year project with a completion date dependent upon when the funds become available. The project has four main parts: Well Drilling, Water Main Pipes and Valve Replacement, a SCADA System that will remotely monitor and control production and distribution of water, and Water Tank Replacement/Refurbishment.

1. Small Community Drought Relief Program Progress Report - Mike LaRue reported that Johnson Drilling was the low bidder for -the proposed well drilling and their bid has been accepted.

Mike L. and Todd B. met with Ken from Johnson Drilling and walked the sites and received good information from him regarding the actual drilling. The plan is to drill up to three new wells and have them deepen the two unsuccessful wells dug last year to 300 feet to increase the flow rate for the district.

Mike and Todd also met with the homeowner of the meadow area, where a couple of priority drilling sites are, to work out some of the details. Mike will soon be contacting other homeowners near the meadow and the pond regarding possible drilling.

**Item #9 NEW BUSINESS**

A. Resolution 140 - Resolution of the Board of Directors of SCCSD Prescribing and Authorizing Collection of Annual Rates and Charges for Water, Snow Removal and Road Maintenance and Facilities for Fiscal Year 2024-2025.

This resolution is the annual resolution that authorizes SCCSD to collect the Sierra Cedars Annual Assessment via the homeowner's property tax statement.

**M/S/C Phil E./Scott M.** to approve Resolution 140 as presented (4/0).

**Item #10 BOARD MEMBER REPORTS**

Phil E. gave an update of the water map and valve project. He reported that homeowner Jeff Hixon is hard at work labeling and painting the water valve covers. Phil met with Todd regarding the water map update. The goal is to create a map that can easily be used by all.

**Item #11 NEXT AGENDA REQUEST - none**

**Item #12 ADJOURNMENT**

**M/S/C Phil E./Scott M.** to adjourn the meeting at 11:33 a.m. (4/0).

Next Meeting: Monday, August 5, 2024 at Mike LaRue's residence, 42325 Blue Meadow Lane, Shaver Lake, CA. at 9:00 a.m. (No meeting scheduled in July at this time.)

Minutes submitted by Todd Bristol, General Manager