



SIERRA CEDARS COMMUNITY SERVICES DISTRICT

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Unadopted Minutes

December 2, 2024

Mike LaRue's residence, Shaver Lake, CA

REGULAR BOARD MEETING

Item #1 President Mike LaRue called the meeting to order at 9:16 a.m.

Directors Present: Phil Erdman, Mike LaRue, Craig Middleton, Scott Moore

Directors Absent: Joel Ferdinandsen

Others Present: Todd Bristol, Laurie Hixon

Item #2 **ADOPT AGENDA**

M/S/C **Phil E./Scott M.** to adopt the agenda as presented (4/0).

Item #3 **APPROVAL OF MINUTES**

M/S/C **Craig M./Phil E.** to approve the minutes of the Annual Board Meeting of September 2, 2024 (4/0). No board meetings were held in October or November.

Todd B. commented that the attendance at the Annual Meetings held in September has been lower for the last few years. Discussion took place. Comments from the board included ideas that maybe it was because Sierra Cedars has more part-time owners and short term rentals, and perhaps the younger generation of homeowners are not that interested.

Item #4 **WATER SYSTEM REPORT** – Todd B.

Reports have been coming in from Central Cal Waterworks (CCW) regarding routine water testing and monthly water usage. Everything is running smoothly with no unusual events to report.

Mitch at CCW received the new controller unit and has installed it on booster pump #2. This new unit should allow for that pump to work as a reserve pump when the pressure drops below what booster pump #1 can handle.

In reading the water meters, District Supervisor Pete Conrad discovered a water leak at a cabin on Rock Ledge. The owner had not turned off the water when they left the cabin and a hose bib was leaking at 0.4gpm. At first glance, that doesn't seem like a lot of water, however, left running for a month, that amounts to 17,280 gallons of water lost! **PLEASE TURN OFF YOUR WATER TO YOUR CABIN (AND DRAIN IN THE WINTER) WHEN YOU LEAVE.** This is a mandatory requirement of the Sierra Cedars Water Conservation Plan and failure to turn off your water when you leave for 24 hours or more is subject to at least a \$125 water fine plus the cost of the water lost. If you don't know where your shutoff valve is to your cabin, or you don't have one, please take care of this problem immediately!

2022 Sanitary Survey Inspection: On June 24, 2022 the State Water Resources Control Board conducted a routine inspection of the SCCSD water system. On November 7, 2024 they sent the findings of this inspection. (It takes them over 2 years to report on the findings of the inspection, which is normal for this government entity.) They identified thirteen items that the district needs to address, some by December 2024 and others by various dates in 2025. Todd has already responded to all the items he can take care of and Mitch at Central Cal Water Works will do the rest. The board was given a copy of the list of the thirteen items.

Mike L. asked about Well #4, the reserve well. He wanted to know if the water could be blended successfully with the other well water. Well #4 has a high iron content and will not pass inspection without blending. Todd B. responded by stating that Well #4 has not been run for some time as the pump is either broken or plugged with sand. In the past, Well #4 had coloration, taste, and turbidity issues. The reason Well #4 was not repaired last summer was the board was hoping that water would be found with the new wells being drilled and we could perhaps abandon this well.

Mike L. reported that they have come up dry with the drilling efforts. See Item #8a.

M/S/C Phil E./Craig M. to move ahead with getting Well #4 back in operation to see if the water is still potable.

Exactly when work will take place on Well #4 depends on whether the current grant money will cover the expense (4/0).

M/S/C Phil E./Scott M. to approve the Water Systems report as presented (4/0).

Item #5 PUBLIC PARTICIPATION - none

Item #6 GENERAL MANAGER'S REPORT - Todd Bristol

Items reported as shown below:

a. Ownership Transfers:

42588 Saddleback Rd.: New Owner - Colton and Jennifer Herold; Previous Owner - Palsgaard

41931 Saddleback Rd. (Rd. 21 vacant lot): New Owner - Ken and Christine Brown, Previous Owner - Sobaje

b. The district is still looking to repair the barb wire on top of the chain link fence around the water tanks. We are still waiting for the repair proposal to come from the company. Work probably will not be done before next summer.

M/S/C Phil E./Scott M. to approve the General Manager's Report as presented (4/0).

Item #7 FINANCIAL REPORT - Todd Bristol

Account Balances as of November 30, 2024

CVCB Checking Account	\$55,853.05
CVCB Money Market	\$70,009.58
Five Star Bank Checking	\$28,863.57
Five Star Bank Money Mkt	\$150,583.99
IntraFi Network Deposit	\$413,471.34

Total Savings & Checking	\$718,781.34
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Accounts Receivable	0.00
Total Current Assets	\$718,781.34
Fixed Assets	\$966,477.00
Total Assets	\$1,685,258.34

Accounts Payable	\$1,342.61
SCDRP Grant	-\$27,408.68
Total Liability	-\$26,066.07

Todd B. presented the September, October, and November 2024 financial reports to the board.

M/S/C Craig M./Scott M. to approve the September 2024 financial report as presented (4/0).

M/S/C Phil E./Scott M. to approve the October 2024 financial report as presented (4/0).

M/S/C Scott M./Craig M. to approve the November 2024 financial report as presented (4/0).

M/S/C Craig M./Scott M. to approve the financial report as presented (4/0).

Item #8 OLD BUSINESS

A. Sierra Cedars Well and Infrastructure Drought Relief Project - This is a multi-year project with a completion date depending on when the funds become available. The project has four main parts: Well Drilling, Water Main Pipes and Valve Replacement, a SCADA System that will remotely monitor and control production and distribution of water, and Water Tank Replacement/Refurbishment.

1. Small Community Drought Relief Program Progress Report - Mike LaRue reported that the district finally got the well drilling permits from the county. Two new wells were drilled to 300 ft but were dry. The other two wells that were previously drilled to 150 ft a couple of summers ago were deepened to 300 ft, but to no avail. None of these wells have been formally abandoned yet. Mike L. is currently investigating to see what other options the district might have.

Mike brought up the idea of drilling on the north side of the service road. Discussion took place.

The main issue the district has is supply, not storage, however...If the district cannot utilize the grant money in drilling wells, then they will consider refurbishing the large water tank on the hill that was put into service around 1990, or constructing another water tank. They also want to refurbish the lateral well if the grant money allows. The district is not in favor of leaving grant money unspent as they will lose it.

Item #9 NEW BUSINESS

A. Sierra Cedars Website – Background: In April 2024, the United States Justice Department announced that the final rule to improve web and mobile app accessibility for people with disabilities. The Americans with Disability Act (ADA) had already made it clear that US websites must be accessible, but the ADA had not specified exactly how to measure compliance. This new rule clarifies that the technical standard for digital accessibility for ADA Title II is WCAG 2.1 A and AA. Title II of the ADA is focused on US state and local government websites and mobile apps. Special District governments have until April 26, 2027 to comply.

Todd B. reported that many vendors have contacted him regarding the district website. They offer services to bring our website into compliance and maintain it. The company Streamline seems to be the most aggressive with free monthly scans of the district's website and suggested remediation efforts.

The board instructed the General Manager to do more investigation into what is required for our website.

Item #10 BOARD MEMBER REPORTS - none

Item #11 NEXT AGENDA REQUEST - none

Item #12 ADJOURNMENT

M/S/C Scott M./Craig M. to adjourn the meeting at 12:19 a.m. (4/0).

Monday, March 3, 2025 at Mike LaRue's residence, 42325 Blue Meadow Lane, Shaver Lake, CA. at 9:00 a.m. (No meeting scheduled in January or February at this time.)

Minutes submitted by Todd Bristol, General Manager