



SIERRA CEDARS COMMUNITY SERVICES DISTRICT

P.O. Box 494, Shaver Lake, CA 93664

(559) 348-8297

Email: SierraCedarsCSD@gmail.com

Website: www.SierraCedars.com

Unadopted Minutes

March 3, 2025

Mike LaRue's residence, Shaver Lake, CA

REGULAR BOARD MEETING

Item #1 President Mike LaRue called the meeting to order at 9:16 a.m.

Directors Present: Phil Erdman, Mike LaRue, Scott Moore

Directors Absent: Joel Ferdinandsen, Craig Middleton

Others Present: Todd Bristol, Broderick Cross – Central Cal Waterworks

Item #2 **ADOPT AGENDA**

M/S/C Scott M./Phil E. to adopt the agenda as presented (3/0).

Item #3 **APPROVAL OF MINUTES**

M/S/C Phil E./Scott M. to approve the minutes of the Regular Board Meeting of December 2, 2024, as presented (3/0). No board meetings were held in January or February.

Item #4 **WATER SYSTEM REPORT** – Todd B.

Broderick Cross from Central Cal Waterworks said he is in Sierra Cedars at least once a week doing all routine testing and checking on the water system. He issues a report each time he is here and will send it to Mike L. and Todd B. The board was pleased to meet him.

In response to Broderick's question as to the well drilling efforts, Mike L. reported that the district has had no luck with drilling for water so far. Another drilling attempt is planned near the district bulletin board in the spring/summer.

For a long period of time the meadow well production had been very low. Finally, in late January, it quit producing. Shaver Lake Construction was called and they discovered one of the pipes was plugged from years of debris buildup. A new pump and motor, along with piping was installed. Broderick took the necessary water samples to ensure no contamination was present. Well output is now around 20 gpm.

The district has started work on restoring the Rd. 4 back up well. The well has excessive iron and manganese. The district is looking at the feasibility of water treatment for this well.

The water meters at each residence are becoming obsolete. Most of the meters are no longer able to be read due to a mandated software update. Broderick is still waiting for the company to send him a fix to get more of the meters to respond. Hopefully, this situation will be resolved soon. The district plans to update the water meters as soon as funds become available. Pete Conrad is researching the cost of replacing meters.

Reports have been coming in from Central Cal Waterworks (CCW) regarding routine water testing and monthly water usage. Everything is running smoothly with no unusual events to report.

Well output is as follows: Lateral well: 26 gpm, Meadow Well: 20 gpm, and Well #5: 12 gpm.

The district is watching well production carefully as so far this is a drier winter and typically well production decreases as the summer months progress.

M/S/C Phil E./Scott M. to approve the Water Systems report as presented (3/0).

Item #5 PUBLIC PARTICIPATION - none

Item #6 GENERAL MANAGER’S REPORT - Todd Bristol

Items reported as shown below:

a. Ownership Transfers:

42258 Rock Ledge: New Owner - Craig and Connie Morris; Previous Owner - Chick

42066 Hanging Branch (Rd 1): New Owner - Jose and Joseph Garcia, Previous Owner - Flemming

b. Snow Removal Contract revision - The present three year Snow Removal Contract ends June 30, 2025. Todd wanted the board to start thinking about a new contract. He reported his conversation with the district’s attorney about the need to update it to make it more relevant to the district’s present situation. Many ideas were proposed. Follow up at the next meeting.

M/S/C Scott M./Phil E. to approve the General Manager’s Report as presented (3/0).

Item #7 FINANCIAL REPORT - Todd Bristol

Account Balances as of February 28, 2025

CVCB Checking Account	\$325,151.19
CVCB Money Market	\$10,011.05
Five Star Bank Money Mk	\$150,567.40
Five Star Bank Checking	\$49,688.56
IntraFi Network Deposit	\$419,899.49
Total Savings & Checking	\$955,317.69
Accounts Receivable	0.00
Total Current Assets	\$955,317.69
Fixed Assets	\$966,477.00
Total Assets	\$1,921,794.69

Accounts Payable	\$1,442.19
SCDRP Grant	-\$6,019.28
Total Liability	-\$4,577.09

Todd B. presented the financial reports for December 2024, January 2025, and February 2025 to the board.

M/S/C Phil E./Scott M. to approve the December 2024 financial report as presented (3/0).

M/S/C Phil E./Scott M. to approve the January 2025 financial report as presented (3/0).

M/S/C Scott M./Phil E. to approve the February 2025 financial report as presented (3/0).

The board also had a preliminary discussion regarding next year’s fiscal budget. The district is continuing with repairs and upgrades to the infrastructure of the water system as needed. While the current grant has provided a sizeable amount of money, we continue to look for new grants to help with infrastructure projects. The district does not want to get behind and then have to levy a major increase to the homeowners as was done in fiscal year 2023-2024. It was proposed to incorporate a COLA (cost of living adjustment) in each year’s homeowner’s assessment that would take care of, or help take care of, future needs. For example, if a 2.5% COLA was adopted for next fiscal year, it would amount to a \$50 yearly increase (approximately) per homeowner.

Item #8 OLD BUSINESS

A. Sierra Cedars Well and Infrastructure Drought Relief Project - This is a multi-year project with a completion date depending on when the funds become available. The project has four main parts: Well Drilling, Water Main Pipes and Valve Replacement, a SCADA System that will remotely monitor and control production and distribution of water, and Water Tank Replacement/Refurbishment.

1. Small Community Drought Relief Program Progress Report - Mike LaRue reported where we are at... The district has drilled 4 dry holes. They are going to close up the wells this spring and cap them off. They plan to drill one more hole near the district bulletin board in the spring.

Since the Small Community Drought Relief Grant has to be spent by June of 2025, the district has turned their attention to replacing the larger (and older) water tank. A bid was awarded to Superior Tank. Cost \$447,012. Construction is going to begin as soon as possible. It is anticipated to be a ten to twelve week project.

Mike also wrote a letter to CA State Department of Water Resources, who issued the Small Community Drought Relief Grant, requesting a change in the scope of work. He also asked for \$310,000 in new money. The money would be used to replace the smaller water tank, and for a filtration system on well #4. He also requested a one year extension to allow for work to be completed.

Item #9 NEW BUSINESS

A. Appointment of SCCSD Vice-President to be the AWCA JPIA Director

This is a routine assignment needed due to the retirement of our former AWCA JPIA (Insurance) Director.

M/S/C Mike L./Scott M. to approve Phil Erdman to be the AWCA JPIA Director for Sierra Cedars (3/0).

Item #10 BOARD MEMBER REPORTS

Phil E. – He reported on the December 28 meeting of small districts with David Tangipa, the new State Assemblyman for our area (District 8). The purpose of the meeting was to allow the small districts to introduce themselves, give a short report of what they did for the district, express concerns and ask questions. Water supply, fires, and proper managing of the forest were issues talked about, but over regulation by the government was the most popular issue. Phil thought it to be a good meeting.

Item #11 NEXT AGENDA REQUEST - none

Item #12 ADJOURNMENT

M/S/C Phil E./Scott M. to adjourn the meeting at 12:17 p.m. (3/0).

Next Meeting: Monday, May 5, 2025 at Mike LaRue's residence, 42325 Blue Meadow Lane, Shaver Lake, CA. at 9:00 a.m. (No meeting is scheduled in April at this time.)

Minutes submitted by Todd Bristol, General Manager