



SIERRA CEDARS COMMUNITY SERVICES DISTRICT

P.O. Box 494,
Shaver Lake, CA 93664
(559) 348-8297
www.sierracedars.com

Unadopted Minutes
Regular Board Meeting
March 2, 2026
Mike LaRue's residence, Shaver Lake, CA

ARCHITECTURAL CONTROL COMMITTEE MEETING

Members Present: Phil Erdman, Mike LaRue, Craig Middleton, Scott Moore

Members Absent: Joel Ferdinandsen

Others Present: Todd Bristol

Item #1 Chairman Mike LaRue called the meeting to order at 9:15 a.m.

Item #2 Storage Container at 42588 Rock Ledge Road - Craig Middleton spoke with owner of the property. The owner told him the storage container was not to be a permanent structure. The container is being used while the cabin is undergoing a major interior remodel. The container is to be removed in 2 years or less.

The owner also stated that they eventually want to build a garage on their property. Craig told them that those plans will need to be submitted to the committee for approval before construction begins.

Item #3 Open Discussion - no other issues discussed

Item #4 Adjournment

REGULAR BOARD MEETING

Item #1 President Mike LaRue called the meeting to order at 9:45 a.m.

Directors Present: Phil Erdman, Mike LaRue, Craig Middleton, Scott Moore

Directors Absent: Joel Ferdinandsen

Others Present: Todd Bristol

Item #2 ADOPT AGENDA

M/S/C **Scott M./Craig M.** to adopt the agenda as presented (4/0).

Item #3 APPROVAL OF MINUTES

M/S/C **Craig M./Scott M.** to approve the minutes of the Regular Board Meeting of December 1, 2025, as presented (4/0).

Item #4 WATER SYSTEM REPORT - Todd B.

Water usage for the month of December was 385,454 gallons and for January 472,673. The water tanks are both full. Total water production has been around 30gpm using the lateral well and well #5.

Two separate water leaks were realized at the same dual water meter box near Rock Ledge Rd./ Rd. 17. The reason for the leaks was that tree roots have grown into the homeowner's service lines near the water meter box. Water was turned off until the problems were solved.

And... just a few days ago another leak at one of the same cabins was discovered by a homeowner. The owner's water was not shut off at their cabin and water was spraying all over. Shaver Lake Construction was called to dig out the water box (snow) and shut off the service to the home. (Sierra Cedars requires that each cabin has a main shut off valve where the water service line connects to the cabin.)

M/S/C Phil E./Craig M. The Board decided to charge the owner a \$125 fine plus the cost associated with shutting off the water as per Sierra Cedars Water Conservation Plan. (The owner will need to install a main shutoff valve if they do not have one already.)

Todd then shared with the board the efforts of the district over the past several decades to supply water to the district. He outlined past well drilling efforts, the Resolution 80 water infrastructure project, drive by water meters project, recent replacement of both water tanks and valves, and because of ever increasing drinking water standards, the eventual water filtration the district will most likely face in the future. Climate change factors are affecting us all in CA.

M/S/C Phil E./Scott M. to approve the Water Systems report as presented (4/0).

Item #5 SIERRA CEDARS WELL AND INFRASTRUCTURE DROUGHT RELIEF PROJECT –

Todd Bristol and Mike LaRue

This is a multi-year project that has progressed at a good pace and will continue as funds become available. The project has four main parts:

I.) Well Drilling - **Completed**

II.) Water Tank Replacement/Refurbishment - **Completed**

III.) SCADA System to remotely monitor and control distribution and production of water -

Started - Eight smart water meters have been installed on a trial basis. A very positive report has been received from those monitoring their usage on their smart phone or computer. Pete Conrad and Todd Bristol have been using the administrative website to monitor all the meters and are pleased with the information that can be received.

Discussion took place among the board members regarding the new meter system. Kathy Richard, the representative from PACE who the district has been working with regarding the meters, answered questions from the board members via a group phone link.

The cost to the district to replace all the water meters would be approximately \$500/meter for the hardware plus the installation costs. The estimated total for the hardware would be around \$110,000 and the installation would run around \$40,000 - \$50,000. The installation cost estimate is unclear as the amount of work to install a new meter(s) at each meter box depends on the amount of debris (dirt, water, etc.) that has to be removed in the box. The district has the funds available.

M/S/C Phil E./Scott M. to move ahead with replacing all the district water meters with the same style of smart water meters currently being used on a trial basis.

IV.) Water Main Pipes and Valve Replacement - **No Start Date** - district plans to replace pipes and valves over several years as funds become available.

1. Small Community Drought Relief Program Progress Report - Director Mike LaRue reported on his inquiry into water filtration for manganese. A filtration system will cost around \$195,000, not including holding tanks and installation. The process of removing the residue (brackish water) from the system is yet to be determined. Fresno County (WW#41) is unwilling to have it run into their sewer system as their system is already running at maximum capacity. The cost of physically removing the residue (trucking it off the hill) is unknown.

Discussion took place. The grant money that the district intends to use for this filtration project runs out in June 2026. So, to take advantage of it, the board is inclined to move forward with installation of the

filtration system with Sierra Cedars making up the difference between what is left in the grant and the final cost of the project (approximately \$150,000 to \$175,000). Mike will check with the terms of the grant to make sure we will receive the grant money even though it is unlikely that the filtration unit will be up and running by June. He will also ask them about receiving a time extension.

Item #6 PUBLIC PARTICIPATION - none

Item #7 GENERAL MANAGER’S REPORT - Todd Bristol

Items reported as shown below:

- a. Ownership Transfers:
 - 1. 42213 Rock Ledge Rd: New Owner - Isaac and Lydia Archuleta, Previous Owner - York
 - 2. 41770 Saddleback Rd: New Owner - Juan Macias, Previous Owner - Hosepian
 - 3. 42573 Rock Ledge Rd: New Owner - Anthony and Nicole Vasconcellos, Previous Owner - Montoya
 - 4. 42270 Rock Ledge Rd: New Owner - Tim Haydock, Previous Owner - Morreale
- b. Brown Act - The board members received via email their mandated copy of the Brown Act.
- c. Report on mandated Board Member Training
 - 1. Two trainings that the board members have done in the past:
 - Sexual Harassment Training and Ethics Training: Presently required in CA if special district board members receive any type of compensation, salary, or stipend, which our board members do not.
 - 2. Fiscal and Financial Training: This two hour training course will be required for all current board members before January 1, 2028. New board members have to take the training within 6 months of joining the board.

M/S/C Phil E./Scott M. to approve the General Manager’s Report as presented (4/0).

Item #8 FINANCIAL REPORT - Todd Bristol

Account Balances as of February 28, 2026

CVCB Checking Account	\$173,129.72
CVCB Money Market	\$52,027.11
Five Star Bank Money Mk	\$325,515.73
Five Star Bank Checking	\$23,507.68
IntraFi Network Deposit	\$573,962.58
Total Savings & Checking	\$1,148,142.82
Accounts Receivable	0.00
Total Current Assets	\$1,148,142.82
Fixed Assets	\$933,084.00
Total Assets	\$2,081,226.82
Accounts Payable	\$2,614.33
Total Liability	\$2,614.33

Todd B. presented the financial report for December 2025, January 2026, and February 2026 to the board.

M/S/C Scott M./Craig M. to approve the December 2025 financial report as presented (4/0).

M/S/C Phil E./Craig M. to approve the January 2026 financial report as presented (4/0).

M/S/C Phil E. /Scott M. to approve the February 2026 financial report as presented (4/0).

Todd reported to the board what our CPA does for the district. Besides seeing that financial matters are handled properly and in order, he prepares three reports annually as follows:

- 1. Financial Statement - prepared soon after the end of our fiscal year (June 30). It is filed with Fresno County and displayed on the district website.

2. Special District Financial Transactions Report - The report is filed with the state within 7 months of the close of fiscal year.
3. Government Compensation in California Report - Filed with the state by April 30.

Item #9 OLD BUSINESS - none

Item #10 NEW BUSINESS - none

Item #11 BOARD MEMBER REPORTS - none

Item #12 NEXT AGENDA REQUEST - none

Item #13 ADJOURNMENT

M/S/C Craig M./Scott M. to adjourn the meeting at 1:00 p.m. (4/0).

Next Meeting: Monday, May 4, 2026 at Mike LaRue's residence, 42325 Blue Meadow Lane, Shaver Lake, CA. at 9:00 a.m. (No April meeting scheduled at this time.)

Minutes submitted by Todd Bristol, General Manager